

# HIGHER EDUCATION COMMISSION

## ISLAMABAD - PAKISTAN

### Feedback Form for Grant to Organize Conference, Seminar and Workshop

<b>1</b>	<b>Focal Person's Profile</b>	
	Name	
	Designation	
	Department/Institute	
	University/DAI	
	Correspondence Address	
	Contact Details	Cell: <span style="float: right;">Email:</span>
<b>2</b>	<b>Conference/Seminar Details</b>	
	Title of the Event	
	Event Date(s)	
	Venue	
<b>3</b>	<b>Focus of the Conference/Seminar/Workshop</b>	

<b>4</b>	<b>Outcomes of the Conference/Seminars/Workshop (in the form of recommendations, improved skills etc.)</b>
<b>5</b>	<b>Opportunities Emerged for National/International Collaboration during the Event</b>
<b>6</b>	<b>Planned Follow up of the Seminar/Conference/Workshop</b>

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**Signature and Name of the Grantee**

**Signature and official Stamp of Head of Department**

**Dated:** \_\_\_\_\_

**Feedback Form duly signed by the Head of Department needs to be submitted to HEC along with Reimbursement Claim.**