

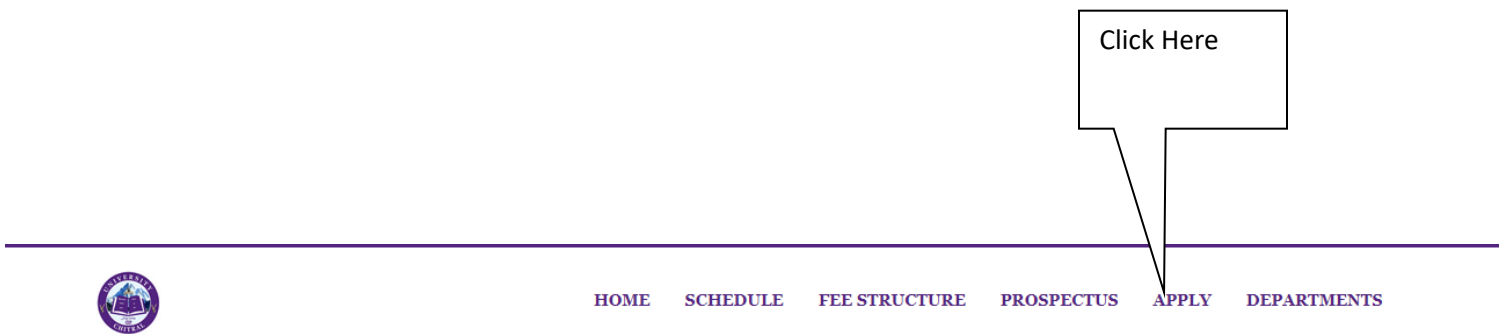


USER MANUAL for Online Admission Application for BS Programs, University of Chitral 2021

Step 01: Access to Online Admission Application Website

For Account Creation and other Related Information please
visit: <http://apply.uoch.edu.pk>

The following page will be displayed.





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Step 02: Read Instructions About Online Admissions & create account

When you will click on apply link the following page will be displayed.



[HOME](#) [SCHEDULE](#) [FEE STRUCTURE](#) [PROSPECTUS](#) [APPLY](#) [DEPARTMENTS](#)

FOR ONLINE ADMISSION FOLLOW THESE STEPS:

1. Create an Account through the following link **Online Apply**
2. Login to the newly created account.
3. Update your Profile.
4. Add your academics.
5. Once you add your academic records and update your profile then you will be able to make admission request.
6. Click on the 'print' link against each created application.
7. Submit the printed application form, Bank challan of Rs. 1000 at the Bank of Khyber, Denin Chitral
Or Online Deposit (Ac : 0137-0000-0188-9006) along with the attested photocopies of the following documents at the Admission Section, University of Chitral.
 1. HSSC/SSC DMCs
 2. Character Certificate of Last Attended College
 3. Domicile Certificate
 4. Student/Father CNIC
 5. Three Recent Photographs

[CLICK HERE TO ONLINE APPLY](#)

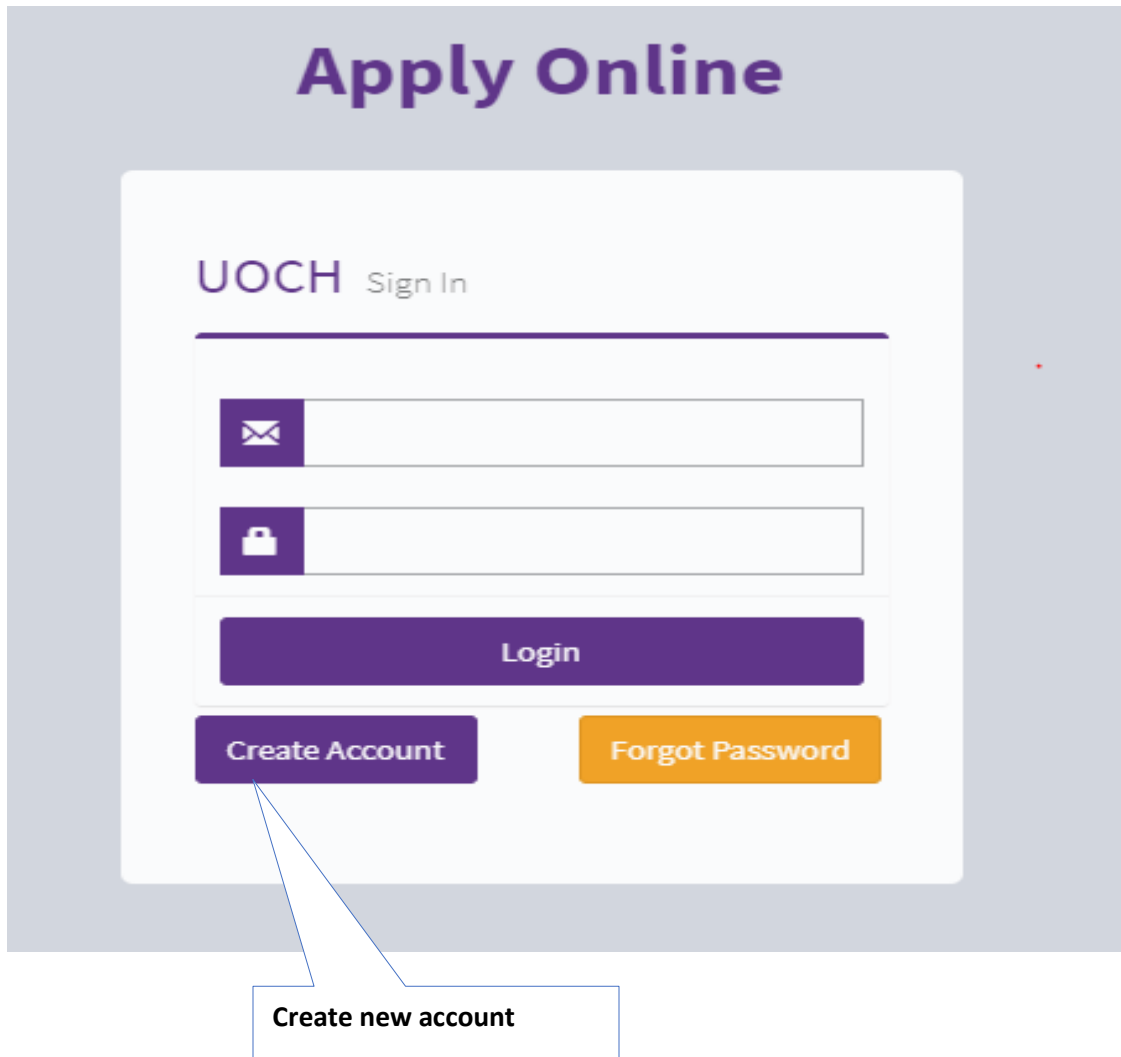
When you read the instructions then
click here



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Step 02.1: Login & New Registration Page

if you have an account, you can login else first you have to register yourself through the [Create Account](#) Button.





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Step 02.1.1: Create New Account

When you will click on create account button, the following page will be displayed.

The screenshot shows the 'ApplyOnline' account creation page for UOCH. The page title is 'ApplyOnline' in large purple font. Below it, the text 'UOCH Create An Account' is displayed. The form contains several input fields, each with a purple icon on the left: 'Email' (envelope icon), 'Full Name' (person icon), 'Password' (lock icon), 'Confirm Password' (lock icon), and 'Admission Category' (sun icon). A purple 'Create Account' button is at the bottom, with a link for 'Already Member / Log In' below it. Five callout boxes with arrows point to specific elements: 1. '1. Enter valid email address' points to the Email field. 2. '2. Full Name Required' points to the Full Name field. 3. '3. Confirm Password' points to the Confirm Password field. 4. '4. Select BS / Master' points to the Admission Category dropdown. 5. '5. Click to create account' points to the Create Account button.



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2.1.2. A Success message will be displayed on the page than login to Proceed.

The screenshot shows the 'ApplyOnline' interface for creating an account. At the top, the text 'ApplyOnline' is displayed in a large purple font. Below it, the header 'UOCH Create An Account' is visible. A green message box states 'Account has been created successfully'. Below this are input fields for 'Email', 'Full Name', 'Password', and 'Confirm Password', each with a corresponding icon. There is also a dropdown menu for 'Admission Category'. A purple 'Create Account' button is positioned below the input fields. At the bottom left, there is a purple 'Login' button. Two callout boxes are present: one pointing to the success message with the text '1. Account Created Message displayed', and another pointing to the 'Login' button with the text '2. Click to login'.



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2.2. To Login must enter your email address and password which you have created in previous steps.

The screenshot shows the 'Apply Online' page for the University of Chitral. The main heading is 'Apply Online' in purple. Below it is the 'UOCH Sign In' section. There are three input fields: the first is for the email address, the second is for the password, and the third is for the login button. Below the login button are two buttons: 'Create account' and 'Forgot Password'. Three callout boxes provide instructions: '1. Your Email Address' points to the email input field, '2. Password' points to the password input field, and '3. Click to login' points to the 'Login' button.

Apply Online

UOCH Sign In

1. Your Email Address

2. Password

Login

Create account Forgot Password

3. Click to login



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2.3. After successful Login, the following page will be displayed.

The screenshot shows a user interface with two main sections: 'Basic/Personel Information' and 'Academic Information'. The 'Basic/Personel Information' section has a dark red header with the text 'Please Complete your profile'. Below it is a table with columns: Name, CNIC, Father Name, Gender, Date Of Birth, Nationality, Phone, and Actions. The table contains one row with the following data: Name: Musavir Ali Khan, Date Of Birth: 0000-00-00, Nationality: Pakistan. There is an 'update profile' button in the Actions column. A callout box labeled '1. Complete Your Profile' points to the 'update profile' button. The 'Academic Information' section has a dark red header with the text 'Please Complete your Academic Infrmations'. Below it is a table with columns: Certificate/Degree, Passing Year, Roll No, Obtain Marks, Total Marks, Percentage, Board/University, and Actions. There is an 'Academic' button above the table. A callout box labeled '2. Complete your Academic Information's' points to the 'Academic' button.

Name	CNIC	Father Name	Gender	Date Of Birth	Nationality	Phone	Actions
Musavir Ali Khan				0000-00-00	Pakistan		update profile

Certificate/Degree	Passing Year	Roll No	Obtain Marks	Total Marks	Percentage	Board/University	Actions
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2.3.1. Update Your Profile / Personal Details.

When you click on [update profile](#) button the following page will be displayed.

The screenshot shows a web form titled "Update Your Bio Data" with the following fields and callouts:

- 1. your Picture (points to the "Choose File" button)
- 2. Own / Guardian CNIC (points to the "Own / Guardian CNIC" text input field)
- 3. your mobile no (points to the "Mobile Number" text input field)
- 4. Father Name (points to the "Enter Father Name" text input field)
- 5. father / Guardian CNIC (points to the "Father CNIC" text input field)
- 6. gender / (male/female) (points to the "Select Gender" dropdown menu)
- 7. your Religion (points to the "Religion" dropdown menu)
- 8. your date of Birth (points to the "mm/dd/yyyy" date input field)
- 9. your nationality (points to the "Blood Group" dropdown menu)
- 10. your Province (points to the "Select Province" dropdown menu)
- 11. Your District (points to the "Select District" dropdown menu)
- 12. Your Domicile (points to the "your Domicile" text input field)
- 13. Your Postal Address (points to the "Postal Address" text input field)
- 14. Your Permanent Address (points to the "Permenant Address" text input field)
- 15. click to update (points to the "update" button)



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Step 03: Academic Record

Now complete your “Academic Record”

When you click on the [Academic](#) button located on the main page, the following page will be displayed.

Note: - All fields are mandatory.

The screenshot shows a form titled "Academic Information" with the following fields and callouts:

- 1. select degree / certificate (points to Degree/Certificate dropdown)
- 2. Select Board (points to Board / University dropdown)
- 3. Enter Roll No (points to Enter Roll No text input)
- 4. Passing Year (points to passing Year text input)
- 5. Obtain Marks (points to Obtain Marks text input)
- 6. Total marks (points to Total Marks text input)
- 7. Exam Type (points to Exam Type dropdown)
- 8. Click To Save the Record (points to the Save button)



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Step 03.1: Application Request

When you complete your academic and personal information's, a button will be displayed on the bottom of the main page click on apply button to make application request.

Academic Information

Certificate/Degree	Passing Year	Roll No	Obtain Marks	Total Marks	Percentage	Board/University	Actions
SSC	2004	145	200	300	66.67	BISEP	Edit
FA/FSc	2006	200	300	500	60	BISEP	Edit
BA/BSc	2014	00212	358	550	65.09	AIU	Edit

Application Requests

Form Number	Dated	Department 1	Department 2	Department 3	Actions
Click to Apply					

Click here to make application



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Step 04: Application / Admission Request

When you click on Apply button located on the bottom the following page will be displayed.

Note: you can apply for two departments through single form.

The screenshot shows the 'Admission Request' form with the following callouts:

- 1. First Program (points to the dropdown menu for the first department)
- 2. First Department (points to the dropdown menu for the first department)
- 3. Second Department (points to the dropdown menu for the second department)
- 4. Second Program (points to the dropdown menu for the second department)
- 5. Third Department (points to the dropdown menu for the third department)
- 6. Second Department (points to the dropdown menu for the second department)
- 7. Third Program (points to the dropdown menu for the third department)


The form includes a 'Submit' button and a note: "you can Apply for only two departments in one request."



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4.1. Print your form along the fee voucher

Application Requests

Form Number	Dated	Department 1	Department 2	Department 3	Actions
942	2021-09-18 14:45:25	Economics	Education	Sociology	

[Click to Apply](#)

Click here to print your Application form along fee voucher



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12.1. Click “Print icon bellow the Application Requests section”.

NOTE: - Printed Application Form along with original paid fee voucher, shall be submitted to Admission Office, University of Chitral, on or before last date.

-----Good luck-----