

UNIVERSITY OF CHITRAL
MINUTES OF PRE-BID MEETING ON REQUEST FOR PROPOSAL (RFP) FOR THE
PSDP PROJECT “ESTABLISHMENT OF THE UNIVERSITY OF CHITRAL, PHASE-I”

A pre-bid meeting of project technical committee for project titled “Establishment of University of Chitral, Phase-I” was held on 21st May 2022 at the Foreign Faculty Guest House of the University of Agriculture Peshawar under the chairmanship of Professor Dr. Zahir Shah, Vice Chancellor, University of Chitral. The purpose of the meeting was to address / clarify queries of consultants regarding Request for Proposal (RF) for the above-mentioned project. The meeting was attended by the following project technical committee members and the Vice Chancellor: -

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|------|--|---|-----------|
| I. | Prof. Dr. Zahir Shah, Vice Chancellor University of Chitral | - | In Chair |
| II. | Prof. Dr. Bashir Alam, UET Peshawar | | Member |
| III. | Dr. Rizwan Ahmad, Director P&D UAP | | Member |
| IV. | Engr. Zarif Khan, Director Works UAP | | Member |
| V. | Dr. Ateeq Ahmad Tariq, Director P&D University of Chitral | | Convener |
| VI. | Engr. Atta Ullah, Assistant Director Works University of Chitral | | Member |
| VII. | Mr. Naji Ullah, Deputy Director P&D University of Chitral | | Secretary |

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While the following represented some of the bidding firms/JVs as mentioned against each: -

- I. Mr. Usman Ahmad, Developmental Consulting Services
- II. Mr. Muhammad Saleem, Regional Manager Asian Consulting Services
- III. Mr. Ishtiaq Ahmad, Deputy Manager Arch. Velosi Integrity & Safety Pakistan (Pvt) Ltd.
- IV. Mr. Muhammad Azam, Asian Consulting Engineers JV MAC Engineering Services.
- V. Mr. Mahboob Alam, M/s Allied Engineering Consultants
- VI. Mr. Danish Shafeeq, M/s NESPAK Pvt. Ltd.

(Attendance sheet attached).

The session started with recitation of verses from the Holy Quran by Dr. Ateeq Ahmad Tariq followed by general introduction of the participants. The Chair apprised the participants about the agenda of the meeting and making the following clarifications were unanimously agreed: -

- a. At page No.2/99, the bifurcation of the project duration will be specified to six months for design phase and 24 months for construction supervision phase.
- b. The contradiction about the number of similar projects and general projects and weightages wherever it occurs in the RFP will be corrected as follows: -
 - i. Maximum Ten (10) Similar Projects with at least Rs.500 million volume will bear full weightage of (25 points) at the ratio of 2.5 points per project.
 - ii. Maximum Ten (10) General Projects with at least Rs.500 million volume will bear full weightage of (15 points) at the ratio of 1.5 points per project.
 - iii. The baseline of two projects for eligibility will be removed to avoid confusion arising with total number of each category i.e. (12) against (10) mentioned at clause 5.4(1) (i) & (ii) at pages 9 and 10 of the RFP.
- c. Breakdown of points assigned to each of the technical staff will be provided, the experiences will be relaxed as far as possible.
- d. The number of site inspectors will be reduced to one instead of two and the points will be updated and amended to 02 instead of 04 accordingly – similarly the two surplus points will be added to Resident Engineer and Assistant Resident Engineer (01 point added to the existing points of each).
- e. The Site Inspector Electrical will be updated as Site Engineer Electrical and the qualification will be updated to BE (Electrical).
- f. After adding breakdown, the percentage weightages mentioned at page 12 & 13 shall be removed.
- g. The employment proof in shape of salary slips will be reduced from two years to six months.
- h. Five years' turnover (2016-17 to 2020-21) with audited financial statements will be asked instead of three years' turnover and audited financial statements.
- i. The minimum required experience of the proposed staff during design phase and supervision phase may be updated to conform with the criteria given at page 10 to 12 and the number of staff to be deputed on site will be updated accordingly.
- j. The validity period of the RFP mentioned in the datasheet may be kept 120 days from 90 days.
- k. Provisions for the onsite operational expenditures such as accommodation, transportation etc. may be made in the data sheet at 3.1, to include it in indirect costs.
- l. The financial proposal form will also be updated.

- m. The scope of work will be attached to the RFP as Annexure-A.
- n. The performance security will be modified to the extent that the consultant will submit a performance guarantee of 10% of the consultancy contract amount in the shape of any scheduled bank or AA Plus Insurance Company which will be released till completion of the defect liability period. Furthermore, ten percent of each invoice of the consultant will also be retained till completion of the defect liability period.
- o. The Appendix-B will be updated in accordance with the actual requirements of the University.
- p. I-Form-4 will be updated.
- q. Appendix-C will be updated and the period of 36 months as supervision period will be reduced to 24 months from 36 months.
- r. Appendix-E will be updated.
- s. The Special conditions will be updated in light of discussion / conclusions reached during the meeting.
- t. Preparation of Measurement Book (MB) will be removed from the scope of services of the consultant.

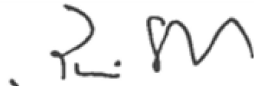
At the end of the session, the participants were informed that the updated RFP will be uploaded on the website till 25th May 2022, and they will be required to submit their proposals according to the updated version of the RFP, so as to reach the University on or before 31st May 2022 (31-05-2022) at 01:00 pm.

The session ended with a vote of thanks from the Chair.

MINUTES RECORDED BY


NAJJULLAH
Deputy Director P&D
University of Chitral

MINUTES APPROVED BY


PROF. DR. ZAHIR SHAH
Vice Chancellor
University of Chitral.

ATTENDANCE SHEET

PRE-BID MEETING FOR RFP FOR PROJECT "ESTABLISHMENT OF THE UNIVERSITY OF CHITRAL, PHASE - I"

S.No.	Name & Designation	Organization/ Firm & Contact No.	Signature
1.	Prof. A. Zahir Shah		
2.	Prof. Dr. BASHIR ALAM	Director PADUET Pak 0303-3338481	
3.	Dr. Iqbal Ahmad	Dir. Inq. UAP 03005921485	
4.	Engr. Zafar Khan	03459229335	
5.	Dr. Ateeq Tariq	Director P&D Univ. of Chitral	
6.	Haji N. Koli	S.D P&D UoCh	
7.	Attaullah	A.D UoCh (UoCh)	
8.	Usman Ahmad	Developmental Consultancy services	
9.	Muhammed Saleem	Regional Manager Asian Consultants Velozi	
10.	ISHTIAQ AHMAD	Dy. Manager Arch.	
11.	Muhammad Azam Khan	Asian Consulting Engineers SMAE Engineering Services	
12.	Muhammad Mahboob Alam	MKA Allied Eng consultant	
13.	m. Danish shafiqul	M/S NESPAC (PVT) LTD	
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